



Trade Mark Form T13

Request for extension of time

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important Notes.

1. General notes:

- a. This form is used for extending time limits during the application for registration process as well as in opposition or proceedings to revoke, invalidate, vary or rectify registration (rules 13(3), 13(6), 16(4), 17(3), 94, 121(2) and 121(3) of the Trade Marks Rules), Cap. 559A. The Trade Marks Rules, Cap. 559A, can be viewed at www.ipd.gov.hk.
- b. Please note that some time limits are non-extendible (see rule 95 of the Trade Marks Rules, Cap. 559A)
- c. Please complete this form in English unless otherwise stated.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of Personal data:

- a. The provision of your personal data is voluntary. However, the Trade Marks Registry may be unable to handle your application, filing request or notice if you do not provide sufficient information.
- b. The Trade Marks Registry will use any personal data provided in this form and any document(s) filed in relation to it for processing your application, request or notice, as well as for the purposes of collection set out at www.ipd.gov.hk/eng/home.htm. **Any of the information provided may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- c. The Trade Marks Registry may redact unsolicited personal data included with this form or any document(s) filed in relation to it before making them available for public inspection. Please **DO NOT provide any personal data (including personal data relating to third parties) which are not specifically required to be submitted.**
- d. Subject to the requirements of the Trade Marks Ordinance, Cap. 559, any person has the right to request access to and correct his/her personal data held in the trade mark records maintained by the Trade Marks Registry, pursuant to sections 18 and 22 of the Personal Data (Privacy) Ordinance, Cap. 486.
- e. For further details, please see the Personal Information Collection Statement at www.ipd.gov.hk/eng/home.htm.

3. Use of Other Information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out at www.ipd.gov.hk/eng/home.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

Note 1 The request relates to one trade mark application or registration only.

01 Application no. Registration no. (Note 1)

02 Name of party filing this request

03 Please indicate whether this request relates to an application, opposition or other proceedings.

- application for registration – rule 13(3) *Please complete Parts 06 and 07.*
- application for registration – rule 13(6) *Please complete Parts 04, 06 and 07.*
- opposition and other proceedings *Please complete Parts 05 to 07.*

04 For extension of time sought under rule 13(6) only:

Period of extension of time requested months

Reason for extension of time requested

Please mark the appropriate box

- obtaining the consent of the owner of a relevant earlier trade mark
- obtaining an assignment of a relevant earlier trade mark
- disposing of invalidation or revocation proceedings which have been issued against an earlier trade mark
- preparation of evidence of use
- others *Please state the reasons below:*

05 For opposition and other proceedings only:

(1) A period of months until is requested

(DD-MM-YYYY)

(2) Reason for extension of time requested**(3) This extension request relates to:**

Filing evidence/document/information under rule in the opposition proceedings relating to the application no. named in Part 01

Filing evidence/document/information under rule in the proceedings relating to the application no./registration no. named in Part 01

Please mark this box if you have given notice of this request to every party to these proceedings (see rule 94(2) of the Trade Marks Rules which can be viewed at www.ipd.gov.hk.)

Notice of this request has been given to every party to these proceedings.

Note 2 You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box or "care of" address is not acceptable. The address for service you provide shall be treated as in substitution of any address for service previously filed. If you are a newly appointed agent, you have to notify the Registrar of Trade Marks of the address in Hong Kong, China where you reside or carry on your business activities by filing Form T5 or in writing.

06 Signature

I/We confirm that I/we have read and understood the "Important notes" on page 1.

Signature

Name and Official
Capacity of Signatory

Date
(DD-MM-YYYY)

07 Address for service in Hong Kong, China (Note 2)

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address

08 State the number of additional sheet(s) attached to this form